Advisory Syllabus

**Dundee High School – 2015-2016**

# **Instructor:**

**Room Number:**

**Contact Information:** 734-529-7008**,** ext.

**Advisory Web Site:** dhsadvisory.weebly.com

**Course Description and Objectives:**

During this course, you will have an opportunity to build positive relationships, create personal goals and track progress toward meeting them, get better prepared for life after high school, and focus on academics in a fun and safe environment.

**Classroom Expectations:**

1. Show respect for yourself, others, and Dundee High School.
2. Be on time for every class, every day.
3. Come prepared to participate in the day’s activities.
4. Follow Dundee Community Schools’ code of conduct in terms of behavior, dress, and electronic devices.
5. Do your best, and have fun!

**Advisory Procedures:**

1. As your Advisor, my top priority is your success. Don’t be afraid to let me know if you are struggling so that I can help you!
2. We will be following a weekly schedule to help you get the most out of our time together.
	1. **Monday: Grade and Goal Focus** - In Advisory, you will be keeping a portfolio to monitor your grades in all of your classes and your progress toward meeting your goals. On Mondays, you will update your portfolio. For any class grade lower than a C, you must e-mail or text your parents and cc me. If you miss school on a Monday, you are responsible for updating your portfolio on the day you return to class.
	2. **Tuesday: Academic Focus** - On Tuesdays, you are free to work on academics in this class or with another teacher. This can include tutoring a peer, getting help on homework, making up a test or a quiz, or any other academic work that you need to focus on. You must have a pass from your teacher BEFORE Advisory begins in order to visit a different class on Tuesday. If you do not have work to do, you must choose an assignment from the Advisory web site in order to earn your Daily Points.
	3. **Wednesday: Future Focus** - On Wednesdays, we will be working on better preparing you for your future. We will be using Career Cruising, Khan Academy, and other resources to help you get better prepared for life after high school.
	4. **Thursday: Academic Focus** - Same guidelines as Tuesday.
	5. **Friday: Fun Focus** - We will be using Fridays for team building activities that will be fun and help us get to know each other better. Meetings for school clubs and organizations will also be held on Fridays. You may use Advisory to get help from another teacher on Friday if you have a pass from that teacher BEFORE Advisory begins and you have my permission to miss the day’s activity.

**Assessment:**

You will EARN daily points for fully participating in the activities designed for you in Advisory. The purpose of these activities is to help you. Doing them will not be extra work, but an opportunity for you to improve and grow!

**Daily Points will be earned as follows:**

**2 points: full and enthusiastic participation in and completion of the day’s activities**

**1 point: completion of day’s activities only with reminders or reprimands**

**0 points: failure to complete day’s activities or creation of distraction for others**

Based on the point system described above, you will be able to earn up to 10 points in a typical five day school week. Every point lost is equivalent to losing 10% of your weekly grade. In order to do well in Advisory, you simply need to be here and participate fully every day!

**MAKING UP POINTS AFTER AN ABSENCE:**

If you miss a Monday Advisory class, you must update your portfolio the day you return to school to earn the 2 points for that day.

If you miss a Tuesday, Wednesday, Thursday, or Friday Advisory class, and want to earn the 2 points for the day missed, you must show your Advisory teacher that you have the missing assignments from ALL of your missed classes from that missed day and are working toward completing the work.

Dear Parent or Guardian:

I am excited to work with your student this year in Advisory. Please fill out the information below so that I can reach you should the need arise. I am here to help your son or daughter meet with success this school year, so please reach out to me if you have concerns or just to check in on how things are going for your child.

Thank you!!

Student Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Parent/Guardian Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Best Phone Number to Reach You: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

E Mail Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_